

# MINUTES of MARION COUNTY ETSB MEETING

## HOLIDAY INN EXPRESS - SALEM, IL

February 9, 2022

### CALL to ORDER

Chairman Lonnie McDaneld called the meeting to order at 7:30 a.m. Secretary/Treasurer Andy Garden called roll. The following **Board members were present**: Chairman Lonnie McDaneld, Vice-Chairman Greg Earle, Secretary/Treasurer Andy Garden, Board members Greg Dodson, John Gaston, John Lynch, Terry Mulvany, Sean Reynolds, Mike Squibb, and Steve Whritenour. Also present was Coordinator Stacey Arenas. Absent was Board members Sheri Barter.

Visitors present were Salem Deputy Police Chief Susan Miller, Centralia Dispatch Supervisor Stacey Jolliff, and Recording Secretary Sherry Daniels.

### PUBLIC COMMENTS

There were no public comments.

### APPROVAL of MINUTES

*Board member John Lynch moved, seconded by Board member Greg Earle, that the minutes of the December 8, 2021, meeting be approved, as presented.* Motion passed by voice vote, without opposition.

### FINANCIAL

#### Approval of Financial Report and Bills

Chairman Lonnie McDaneld presented the Financial Report and Bills for approval.

*Board member John Gaston moved, seconded by Board member Greg Earle that the Financial Report and Bills be approved as presented.* Motion passed by roll call vote, without opposition.

### REPORTS & COMMUNICATIONS

No report was forthcoming from Chairman Lonnie McDaneld, Vice-Chairman Greg Earle, nor Secretary/Treasurer Andy Garden.

**MINUTES of MARION COUNTY ETSB MEETING**  
**HOLIDAY INN EXPRESS - SALEM, IL**  
**February 9, 2022**

Coordinator Stacey Arenas presented the following report:

*Servers* have all been updated. Additional patches were sent out. A reboot will be needed today (February 9) or tomorrow (February 10).

*NG911* has been submitted.

*ESINet* fiber installed at both PSAPs.

*Mapping project* should be completed.

*Admin/911 line* – Transfer line for 911 calls installed at SPD. This will be done at CPD, as well.

*Fayette County Transfer* – ATT has reprogrammed the StarCode. Joe is to check with Zetron to see if we need anymore on our end because it currently still takes us to their legacy line.

*Adder Boxes* – Coordinator Stacey Arenas was instructed to get two black boxes for comparison, to see which works best—Adder Boxes or Black Boxes. GTSI will be contacted for replacement of Position 1 at Centralia Police Department.

Charter issues all day on Saturday, February 5. These issues were dealt with on Saturday and Monday, February 7.

Greg Earle got the door for the Knox Box at Centralia Fire Protection District, and will get it installed.

**OLD BUSINESS**

*GTSI* – Zoom call with Ginder and Joe, working on issue of cross county mute, temporary solution until Zetron comes out with a fix. We have yet to hear what they plan on February 22, when SPD is set for upgrade. They should be down for only two hours or less. Coordinator Arenas will e-mail GTSI to see where they're at.

*IDNetworks* – MCSO equipment should be installed today (February 9) and/or tomorrow (February 10).

**MINUTES of MARION COUNTY ETSB MEETING**  
**HOLIDAY INN EXPRESS - SALEM, IL**  
**February 9, 2022**

Final reading for *Work Order Form*. **Board member John Lynch moved, seconded by Board Member Steve Whritenhour, that the form be accepted as presented.** Motion passed by voice vote, without opposition.

A second reading of the *Secondary Employment policy* was presented. **Board member John Lynch moved, seconded by Board Member Steve Whritenhour, that the policy be accepted.** Motion passed by voice vote, without opposition.

**NEW BUSINESS**

**SPD Chairs** - Iron Horse chair will cost approximately \$2,500 each. Board member recommended that two chairs be purchases for both Salem and Centralia. **Board member Mike Squibb moved, seconded by Board member Terry Mulvany, that four Iron Horse chairs be purchased at a cost not to exceed \$10,000.** Motion passed by roll call vote.

**GPS Master Clock SPD** – Coordinator Arenas reported that the GPS master clock would cost \$2,895. **Board member Greg Dodson moved, seconded by Board member Sean Reynolds, to purchase the GPS master clock at a cost not to exceed \$2,895.** Motion passed by roll call vote, without opposition.

**NENA/APCO** – Coordinator Arenas requested that Telecommunications Supervisor/GIS Justin Draper attend the National conference in either Louisville, KY or Anaheim, CA. Board member Greg Dodson recommended that Arenas figure out the cost. This was tabled until the next meeting.

**Zetron Max** – This technical training will be in March 7 – 10, online. Classes will be \$1,234. **Board member Sean Reynolds moved, seconded by Board member Steve Whritenhour, that techical training, for Coordinator Stacey Arenas, in the amount of \$1,234 be approved.** Motion passed by roll call vote, without opposition.

**EMD QA** – Coordinator Stacey Arenas is working on PSAP certification. She stated that a Quality Assurance program must be in place. Options are in-house, third party vendor, or hire another 911 employee.

Board member Greg Dodson asked if it would be permissible to work with another county, i.e. “we QA you, you QA us”.

Centralia Dispatch Supervisor Stacey Jolliff stated that she believes she and Telecommunications Supervisor/GIS Justin Draper need to do it.

**MINUTES of MARION COUNTY ETSB MEETING**  
**HOLIDAY INN EXPRESS - SALEM, IL**  
**February 9, 2022**

Board member John Lynch stated that he doesn't feel Stacey Jolliff nor Justin Draper have time to do it. Lynch stated that if an outside source is hired, at least you can be assured that it will get done.

Board member Greg Dodson feels it is 911's responsibility.

Secretary Andy Garden remarked that it is better to stay in-house.

Board member Mike Squibb stated his opinion that it should be an independent person, someone who doesn't have an "axe to grind".

Board member Greg Dodson remarked that it should be someone "NOT in our command chain."

Secretary Andy Garden commented that he doesn't agree with spending extra money on an independent person.

Vice-Chairman Greg Earle stated that more details are needed. He suggested obtaining checklists, etc. for the Board to review.

Coordinator Stacey Arenas mentioned that most are done by a dispatch supervisor or 911 coordinator.

Centralia Dispatch Supervisor Stacey Jolliff recommended that it be done in-house, "just do it ourselves".

Board member John Lynch commented that he would like to see Coordinator Arenas try it.

Chairman Lonnie McDaneld suggested getting the checklist and going from there.

Discussion was tabled until the next meeting.

**CHANGE IN MEETING VENUE**

Board member Mike Squibb suggested changing the meeting location to Sharon's Café. It was noted that the "front" room would be a much quieter venue.

**MINUTES of MARION COUNTY ETSB MEETING**  
**HOLIDAY INN EXPRESS - SALEM, IL**  
**February 9, 2022**

Chairman Lonnie McDaneld instructed Coordinator Arenas to check with Sharon's Café on their availability.

**ADJOURNMENT**

*Board member Steve Whritenhour moved, seconded by Board member John Gaston, that the meeting of the Marion County ETSB be adjourned.* Motion passed by voice vote, without opposition. The meeting adjourned at 8:30 a.m.

The next meeting of the Marion County ETSB will be Wednesday, March 9, 2022, at 7:30 a.m., in the Cardinal Room at Sharon's Cafe in Salem.

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Lonnie McDaneld, Chairman

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Greg Earle, Vice-Chairman