

MINUTES of MARION COUNTY ETSB MEETING
VILLAGE GARDEN – SALEM, IL
December 11, 2019

CALL to ORDER

Chairman Lonnie McDaneld called the Board meeting to order at 7:29 a.m., announcing that the Marion County Board has appointed Greg Dodson and John Lynch to the Marion County ETSB board. Secretary/Treasurer Terry Mulvany called roll. The following **Board members were present:** Donnie Brooks, Vice Chairman Greg Earle, John Gaston, Greg Dodson, John Lynch, Chairman Lonnie McDaneld, Secretary/Treasurer, Terry Mulvany, Sean Reynolds, Mike Squibb, and Steve Whritenhour. Also present was Coordinator Stacey Bradford. Absent was Board member Andy Garden.

Visitors present were Telecommunications Supervisor/GIS Justin Draper, Centralia Dispatch Supervisor Stacey Jolliff, Salem Deputy Police Chief Susan Miller, and Recording Secretary Sherry Daniels.

APPROVAL of MINUTES

Board member Donnie Brooks moved, seconded by Board member Mike Squibb, that the minutes of the November 13, 2019, Board meeting be approved as presented. Motion passed by voice vote, without opposition.

FINANCIAL

Approval of Financial Report and Bills

Chairman Lonnie McDaneld presented the Financial Report and Bills for approval. ***Board member John Gaston moved, seconded by Board member Sean Reynolds, that the Financial Report and Bills be approved as presented.*** Motion passed by roll call vote, without opposition.

Board member Mike Squibb questioned what mileage was for that was reimbursed, last month versus this month. Coordinator Stacey Bradford responded that last month's mileage was for miscellaneous travel and school, while this month's travel was for a trip to Springfield and school. Squibb stated that he was in supportive of paying mileage for training, seminars, school, etc. The Board was in agreement.

Chairman Lonnie McDaneld questioned the expense to \$82.26 to Texas Road House, to which Bradford responded that this was a meal for three people in Springfield.

MINUTES of MARION COUNTY ETSB MEETING
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Board member Mike Squibb commented that income was over budget and asked what we do about it. Vice-Chairman Greg Earle stated that revenue rolls over, whereas expenses must stay within budget.

Vice Chairman Greg Earle moved, seconded by Board member Mike Squibb, that \$10,000 be moved from Contingency to Contracts/Maintenance. Motion passed by roll call vote, without opposition.

Adjust 2020 Budget (grant)

Coordinator Stacey Bradford stated that initially she thought the grant would be \$24,000, but it ended up being \$144,000. Per Bradford, \$118,000 should be added to Capital Improvements.

Chairman Lonnie McDanel and Vice-Chairman Greg Earle both asked for a printed revised budget.

Chairman McDanel stated this is considered the first reading.

REPORTS & COMMUNICATIONS

There being no reports from Chairman Lonnie McDanel, Vice-Chairman Greg Earle, and Secretary/Treasurer Terry Mulvany . . .

Coordinator Stacey Bradford reported that she has concerns with Cushing Software, losing narratives, as well as the booking button isn't working. It seems to be sporadic. Austin is aware of this, but has no resolution at this time. They are unable to recreate the situation to diagnose the problem. In Legacy, dropdown boxes are empty at times. It is Bradford's understanding that they will not look into this any further. There will be a conference call with Austin this afternoon to discuss.

Board member Mike Squibb stated he felt it was time to look at someone else. Board member Greg Dodson agreed with Squibb.

Chairman Lonnie McDanel asked Bradford to do some indepth investigation into alternate vendors.

Regarding IDNetworks, Bradford reported that she is looking at having a joint demo with Washington County after the first of the year.

NG911: Bradford reported that the first quarterly periodic performance report had been complete.

Bradford reported that the 20/20 grant agreement had been received.

MINUTES of MARION COUNTY ETSB MEETING
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December 11, 2019

Regarding **Zetron Max**, Bradford reported that we are waiting on Centralia. Due to the grant, the required completion date is June 30, 2020. Dodson said “keep waiting”.

Bradford stated that the Salem power light is out. She will call Walker Communications to repair.

In order to have a “.gov” domain name, Bradford has requested Debbie Smith to sign a letter, verifying 911 is a government agency.

November 19, an update was done on all servers, with no issues found.

All insurance policies have been reviewed and renewed.

Bradford requested that the air/heat units in the sheds be serviced. Also need pest control for the sheds and office. Bradford was instructed to call Booher for service to air/hear units.

There were no other reports.

OLD BUSINESS

Policies: Coordinator Bradford says she is still working on this with Jack.

Back-Up Internet: Coordinator Bradford reported that when the internet went down, it locked up the firewall. Running from Centralia Police Department across the microwave, it can be down, requiring some configurations which would probably take longer than the internet outage. A back-up at Salem Police Department is the easiest option. Jack can configure it to automatically switch over. He also mentioned running off of SPD’s Wabash connection.

Vice-Chairman Greg Earle asked Bradford to get as much info as possible. Bradford said she would research and get a cost estimate from Jack. ***Board member John Lynch moved, seconded by Board member Steve Whritenhour that Bradford be allowed to take care of this at a cost of \$1,000 or less.*** Motion passed by roll call vote, without opposition.

NEW BUSINESS

H & H Quote: NUCs need to be updated. H & H quoted a price of under \$4,600 for five I-5 NUCs. Bradford suggested giving the old NUCs to Centralia and Salem Police Departments.

MINUTES of MARION COUNTY ETSB MEETING
VILLAGE GARDEN – SALEM, IL
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20/20 Quote: Bradford reported that Jack already has portal. Equipment will cost approximately \$5,550.

Vice Chairman Greg Earle moved, seconded by Board member Sean Reynolds, to approve the H & H and 20/20 quotes. Motion passed by roll call vote, without opposition.

QA Program: The City of Marion uses Moetivations. We would be going with the advanced option, which is outsourcing. Each month, if needed, we would have the opportunity to switch what type of calls we would like to QA. We will receive a discount off of the monthly rate, if we prepay for a full year. Policy editing, online and in house training is offered, for a fee. If we ever decide to QA in house, a phase out program is offered that will train our staff to take over. The initial set up is at cost. They will analyze our CAD and ProQA to see if we need score cards built or if they are available.

Frontline is a set \$1,500/year for the software. The QA would have to done in house. The software is very user friendly and set up with APCO/NENA performance standard templates, that may be customized.

Bradford is still waiting on a response from Denise Amber Lee Foundation.

Communications Electronics is \$6,900/year for out sourced QA. This would be our last option.

IFERN SPD: SPD radio has been installed.

Board member Mike Squibb questioned the addition of new Board member, increasing the size of the Board. Vice-Chairman Greg Earle responded that the County Board appointed the new members.

Board member John Gaston asked for an update on the tornado warning system. Board member Donnie Brooks responded that they might be “up and going next month.

ADJOURNMENT

Board member John Gaston moved, seconded by Board member Mike Squibb, that the meeting of the Marion County ETSB be adjourned. Motion passed by voice vote without opposition. The meeting adjourned at 8:35 a.m.

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The next regular meeting of the ETSB will be **Wednesday, January 8, 2020**, at 7:30 a.m. at Village Garden Restaurant in Salem.

Lonnie McDanel, Chairman

Greg Earle, Vice-Chairman