

MINUTES of MARION COUNTY ETSB MEETING
SHARON'S CAFÉ – SALEM, IL
September 11, 2019

CALL to ORDER

Chairman Lonnie McDanel called the Board meeting to order at 8:03 a.m., with Secretary/Treasurer Terry Mulvany calling roll. The following **Board members were present**: Brian Atchison, Donnie Brooks, Vice Chairman Greg Earle, John Gaston, Chairman Lonnie McDanel, Secretary/Treasurer Terry Mulvany, Mike Squibb, Sean Reynolds, and Steve Whritenhour. Also present was Coordinator Stacey Bradford. Absent was Board member Andy Garden.

Visitors present were John Lynch (Centralia Fire Dept.), Salem Deputy Police Chief Susan Miller, Debbie Smith (Marion County Board Chairwoman), Justin Lewis (United Medical Response), Carl Dunn (United Medical Response), and Recording Secretary Sherry Daniels.

APPROVAL of MINUTES

Board member Mike Squibb noted that the August 7 minutes show him as being both present and absent. He was not at the meeting.

Board member Sean Reynolds noted that his name was not among those attending, although he was at the August 7 meeting.

Board member Donnie Brooks moved, seconded by Board member Steve Whritenhour, that the minutes of both the August 7 Board meeting be approved as corrected, and the September 9 Finance Committee meeting, be approved. Motion passed by voice vote, without opposition.

FINANCIAL REPORT/BILLS PAYABLE

Approval of Financial Report and Bills

Board member John Gaston moved, seconded by Board member Sean Reynolds, that the Financial Reports/Bills Payable be approved as presented. Motion passed by roll call vote, without opposition.

Board member Donnie Brooks questioned the airline expense, to which Chairman McDanel responded it was for the Coordinator's (Stacey Bradford) conference in Baltimore.

Board member Mike Squibb commented that although the Financial Report states that there is no receipt for the Knox Company expense, the receipt has been submitted.

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Approval Subject to Corrections and Adjustments

The following changes to the Budget were submitted:

- AT&T – Access Fees (\$30,000)
- Dedicated Line (\$10,000)
- Computer Equipment – Dispatch (\$30,000)
- Debt Service (\$10,000)
- Capital Improvements \$21,000
- Contracts & Software Maintenance \$50,000
- Telephone – Cellular \$ 1,000
- Utilities \$ 8,000

Board member Sean Reynolds moved, seconded by Board member Mike Squibb, that the changes be approved as presented, with Board member Squibb stating that the budget for the next fiscal year needs to be “scrutinized”. Motion passed by roll call vote, without opposition.

REPORTS & COMMUNICATIONS

Coordinator Stacey Bradford reported that the Cushing upgrade is completed.

Bradford reported that Streetwise Interface will be here on September 13, with Austin here on September 19.

Board member Brian Atchison asked if Stacey gained/learned anything from the conference she attended. Stacey responded that ETSB is on the right track with NG911.

There were no other reports.

OLD BUSINESS

Policies: Jack is working on policies.

20/20 Technical Advisors: Coordinator Stacey Bradford reported another \$15,000 is needed to pay in full. Jack is figuring the monthly cost. Chairman McDaneld stated that \$15,000 is what we owe for work that has already been done. Vice-Chairman Greg Earle recommended an additional \$10,000 to \$15,000 to cover cost of additional work that needs to be done.

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Board member Steve Whritenhour moved, seconded by Board member Brian Atchison, to approve an additional \$25,000 to 20/20 Technical Advisors. Motion passed by roll call vote, with Board member Mike Squibb opposing. Squibb justified his vote, stating that this is a “complex task, a difficult job, but “I don’t think we should approve money in advance”.

Board member John Gaston requested that we receive invoices to justify payment.

IFERN – Equipment and Final reading of policy: Board member Mike Squibb moved, seconded by Vice Chairman Greg Earle, that the IFERN policy be approved, as presented. Motion passed by roll call vote, without opposition.

CPD Zetron Upgrade: Tabled.

NEW BUSINESS

Justin hourly \$15: Coordinator Stacey Bradford reported that Justin has been, and will continue to be, working a lot more hours on the NG911 policy. Due to increased workload, Secretary/Treasurer Terry Mulvany moved, seconded by Board member Donnie Brooks, to change Justin’s pay from salaried to \$15.00/hour. Motion passed by roll call vote, without opposition.

United/Active 911 Policy: Coordinator Stacey Bradford told the Board members in attendance that a copy of the policy was in their meeting packets. Chairman Lonnie McDaneld stated that there will be no cost to ETSB. Secretary/Treasurer Terry Mulvany moved, seconded by Board member Donnie Brooks, that the policy be accepted as presented. Motion passed by voice vote, without opposition.

Clinton County SA RMS Policy: Chairman Lonnie McDaneld said this is a “read only” file. Board member Brian Atchison stated that if anyone wants a report printed off, we will have to do it. Board member Steve Whritenhour moved, seconded by Board member Sean Reynolds, that the policy be accepted as presented. Motion passed by voice vote, without opposition.

Radio Consultant: Vice-Chairman Greg Earle commented that we are looking for someone who can learn the radio side, similar to what Justin has been doing. Earle asked the Board members if they are interested in having him put something together in seeking a hands-on person.

Board member Mike Squibb asked if this was something Justin could do. Chairman McDaneld responded that the need was for someone more radio oriented.

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Board member Brian Atchison asked who that person would report to, to which Vice-Chairman Earle responded that individual would report to Stacey.

Board member John Gaston moved, seconded by Board member Donnie Brooks, for the Executive Board to review and discuss the concept.

Board member Brian Atchison stated that he didn't feel he was ready to vote, that he needed more time to decide whether he supported the concept. Atchison recommended that the "Radio Consultant" be tabled.

John Lynch (Centralia Fire Department) stated that a Radio Coordinator does a lot of work.

Board member John Gaston withdraw his motion, with Board member Donnie Brooks withdrawing his second to the motion.

Chairman Lonnie McDaneld declared the issue tabled

Board member Donnie Brooks asked about the alarm at the office. Chairman McDaneld reported that there had been a lightning strike at the office and questioned whether the repairs should be paid for by ETSB or should the costs be paid for by ESDA.

Board member Donnie Brooks stated that according to the contract dated 1998, ETSB should pay for the repairs.

Chairman McDaneld said this would not be discussed today, and asked for a motion to adjourn.

Board member Steve Whritenhour moved, seconded by Chairman Lonnie McDaneld, that the meeting be adjourned. The meeting adjourned at 9:03 a.m.

The next regular meeting of the ETSB will be **Wednesday, October 9**, at 8:00 a.m. at Sharon's Café in Salem.

Lonnie McDaneld, Chairman

Greg Earle, Vice-Chairman