

**MINUTES of MARION COUNTY ETSB MEETING**  
**VILLAGE GARDEN – SALEM, IL**  
January 8, 2020

**CALL to ORDER**

Chairman Lonnie McDanel called the Board meeting to order at 7:30 a.m.. with Secretary/Treasurer Terry Mulvany called roll. The following **Board members were present:** Donnie Brooks, Vice Chairman Greg Earle, Andy Garden, John Gaston, Greg Dodson, John Lynch, Chairman Lonnie McDanel, Secretary/Treasurer, Terry Mulvany, and Sean Reynolds. Also present was Coordinator Stacey Bradford. Absent was Board member Mike Squibb and Steve Whritenhour.

**Visitors present** were Telecommunications Supervisor/GIS Justin Draper, Centralia Dispatch Supervisor Stacey Jolliff, Salem Deputy Police Chief Susan Miller, and Recording Secretary Michelle Luse.

**APPROVAL of MINUTES**

*Board member John Gaston moved, seconded by Board member Donnie Brooks, that the minutes of the December 11, 2019, Board meeting be approved as presented.* Motion passed by voice vote, without opposition.

**FINANCIAL**

Coordinator Stacey Bradford noted that expenses for Kaskaskia College be moved from Publicity & Education to Coordinator Conference & Training.

Approval of Financial Report and Bills

Chairman Lonnie McDanel presented the Financial Report and Bills for approval. ***Board member Greg Dodson moved, seconded by Board member John Gaston, that the Financial Report and Bills be approved with the above changes.*** Motion passed by roll call vote, without opposition.

Adjust 2020 Budget (grant)

Coordinator Stacey Bradford presented the revised budget showing the increase in grant revenue of \$118,000 and the \$118,000 increase in Capital Improvements expenditures.

***Vice-Chairman Greg Earle moved, seconded by Board member Greg Dodson, to approve the revised budget..*** Motion passed by roll call vote, without opposition.

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**REPORTS & COMMUNICATIONS**

There were no reports from Chairman Lonnie McDanel, Vice-Chairman Greg Earle, and Secretary/Treasurer Terry Mulvany.

Coordinator Stacey Bradford reported that she spoke with Austin at **Cushing Software** regarding issues. Booking issues have been fixed. Austin said he was going to create a script to fix the narrative issue. We are still waiting on an answer regarding drop down boxes. Two emails have been sent to him since the original call checking on status with no reply. Susan Miller said she has spoken with Austin and he is working on another issue.

**GTSI** Bradford reported that the lights are replaced by Walker Communications and we will be receiving a bill for it from Walker soon.

Regarding **IDNetworks**, Bradford reported that the demo is schedule for January, 24<sup>th</sup> from 8:30-4:00 at the Holiday Inn in Salem.

We are still waiting on Debbie Smith to sign a letter verifying 911 is a government agency in order to get a “.gov” domain name.

Update was done on all servers 12/14/19 for SPD and 12/18/19 for CPD and there were no issues.

Bradford reported that they completed the insurance accident fund employee audit and we might see an increase in premium because of Justin Draper’s raise.

The state audit is in progress and due 1/31/20.

**NG911**: Bradford reported that the second quarterly finance report has been submitted and the 2020 financial agreement is finished. Vice-Chairman Greg Earle asked when the project has to be completed. Bradford said it has to completed by 6/30/20 to quality for the grant.

NUCs are in this week and will start configuring.

Bradford told the board that the air units in the shed will be serviced in late spring.

Bradford let the board know that **Clearwave** contract is complete and equipment removed. This will result in a \$400 reduction in expenses each month.

There were no other reports.

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**OLD BUSINESS**

Policies: Coordinator Bradford says she is still working on this with Jack.

20/20 Technical Advisors: Bradford reported that there is nothing new this month.

CPD Zetron upgrade: Centralia Police Chief Greg Dodson stated that demo is supposed to start today and he will have the final blueprints by next week. He noted that dispatch will not be by any windows so security will not be an issue and the doors to dispatch will all be secure. Bradford noted that Jack will need to be involved in the moving of the CAD equipment.

Coordinator Bradford stated that they are in need of new furniture and asked the board if they can replace it. Xybix has the furniture needed and has about an 8 week turnaround with total cost to be around \$30,000. They can be here on 1/29 to measure.

***Vice Chairman Greg Earle, seconded by Board member Sean Reynolds, made a motion to purchase new furniture at a cost not to exceed \$35,000. Motion passed by roll call vote, without opposition.***

Back-Up Internet: Coordinator Bradford reported that Wabash installed the backup on 1/3/20 at a cost of \$80/month for two IPs. A DNS monitoring service was also purchased for \$60 per year. This will monitor the DNS and automatically connect to the healthy connection (Charter or Wabash). Bradford said GoDaddy will still be used for our domain name.

QA Program: Bradford reported that she is having a work group after today's meeting to discuss options.

**NEW BUSINESS**

CAD Work Group: Coordinator Stacey Bradford stated that she is wanting to get a CAD work group together that would help choose what would work best for us. She is looking for suggestions and guidance. Board member Sean Rynolds and Board member Greg Dodson discussed having 4 people from Salem PD and Centralia PD along with one person from the Sheriffs office and one person from a small agency.

**ADJOURNMENT**

***Chairman Lonnie McDaneld moved, seconded by Board member Greg Dodson, that the meeting of the Marion County ETSB be adjourned. Motion passed by voice vote without opposition. The meeting adjourned at 8:13 a.m.***

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The next regular meeting of the ETSB will be **Wednesday, February 12, 2020**, at 7:30 a.m. at Village Garden Restaurant in Salem.

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Lonnie McDanel, Chairman

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Greg Earle, Vice-Chairman